

**The Women's Center, Inc.**  
**Position Description: Medical Advocate**

Full time - 40 hours per week.

Duties include: Provide crisis intervention, counseling and case management services to victims in the medical environment, advocate for victims in medical community multi-disciplinary teams, initiate and complete, in a timely manner, client files including all forms and reports, participate in the on call system including response to crisis calls and the provision of accompaniment as required, attend all required staff meetings as assigned, present trainings to numerous hospital staff and facilities, contribute to a positive work environment and complete any other related duties assigned by supervisor.

Qualifications: Must have one of the following BS in Social Welfare, Psychology, Social Services, or related field plus two years relevant experience or Four years' experience in related field. Ability to use basic office equipment including, but not limited to, copy machine, fax machine, typewriter, and computer. Flexibility and strong organizational skills. Must have a valid Pennsylvania Child Abuse History Clearance, Pennsylvania State Police Criminal Background Check, and FBI Criminal Background Check. A valid PA driver license. Successful completion of The Women's Center of Columbia/Montour, Inc. counseling/advocacy training.

Send resumes to:  
The Women's Center, Inc.  
Attn: Medical Advocacy Coordinator  
111 N. Market St.  
Bloomsburg, PA 17815

E.O.E Victims of domestic violence/sexual assault encouraged to apply.